

APPENDIX

THE SURVEY OF EFFECTIVENESS OF LOCAL
DEVELOPMENT ADMINISTRATION AT ALAND TALUKA

THE INTERVIEW SCHEDULE

1. Name of the Official
In the Office of _____
2. Date of Birth Age _____ Years _____
Place of Birth Taluka _____ District _____
Are you local person Yes _____ No _____
3. The official designation _____
4. Date of Jointing in the service Date _____ Month _____ Year _____
5. Date of joining in the present office _____
6. Salary Grade _____ P.M. Total Salary Rs. _____ P.M.
7. Have you undergone any pre-service training
Yes _____ No _____
Type of training _____ duration of the training _____
(months _____ year _____)
8. Have you been deputed for any training during your service Yes....No....
If yes (a) name of the training _____
(b) Duration of _____
(c) Awarded Certificate (Yes) _____ (No) _____
9. have you attended any course Yes _____ No _____
If yes (a) Name of the Course _____
(b) Duration of the course _____
(c) Awarded Certificate _____

10. Do you appear any Departmental Exam Yes _____ No _____
 if yes (a) Name of the Exam _____
 (b) Is it compulsory (yes) _____ (No) _____
 (c) Have you passed _____
 (d) How many attempts you have taken _____
 (e) Did it call for any diviation (Tick any one).
 (a) Applying for Leave (b) Leaving the head Quarter
 (c) Pressure of work in the office (d) Any other.
11. Do you have any salary savings Yes _____ No. _____
 (a) If yes (a) L.I.C. (b) F.D. (Banks) (c) Post Office Savings (d) Any other.
 (b) Total amount per year Rs. _____
12. Besides salary, do you have any other incomes such as
 (a) From Agriculture Rs. _____ per annum
 (b) From Side works/extra work Rs. _____ per annum
 (c) From other members of the family Rs. _____
 (d) Any other Rs. _____ per annum
13. Do you have your own house Yes _____ No _____
 If No are you staying
 (a) Official quarter _____
 (b) Private rented house _____
 If yes (a) It is belonging to your ancestors _____
 (b) Is it constructed by you _____
 (c) Nature of construction
 i. Taking loan amount
 ii. Personnel Borrowing amount
 iii. Any other source
 (a) Official (LIC HDFC etc)
 (b) Friends/ Relatives

14. 1) Have you invested money in any activities
 (a) Shares, (b) Hundies
 (c) Private Finances (d) Any other
2. Amount Rs. _____ P.A.
15. Your expenditure for an year is
 (a) Food Rs _____
 (b) Clothing Rs _____
 (c) Rent Rs. _____
 (d) Entertainment Rs. _____
 (e) Travel
 (f) Ceremonies
16. (i) What is the size of your family.
 (a) Father (b) Mother, (c) No. of Brothers _____
 (d) No. of Sisters _____ (e) Uncles _____
 (f) Aunts _____.
- (ii) How many persons stay with you (dependent)
 (i) Sons _____ Daughters _____
 (ii) Sisters _____ Borthers _____
 (iii) In-laws _____ Nice/Nephew _____
 (iv) Parents _____ Others _____
17. Leave facility available for you in a year.
 i. C.L. No. of days _____
 ii. Commuted leave No. of days _____
 iii. You used all C.L. during the present year _____
 iv. How many commuted leave used by you No. of days _____

18. (a) You have enjoy, leave encashment Yes_____ No_____
- (b) How many times you got leave encashment you enjoyed_____
- (c) How much amount you got Rs._____ during____year
19. (a) Do you got (eligible) any loan from the office
Yes_____ No_____
- (b) What is the amount of Rs._____
- (c) Amount Rs._____
- (e) Is it deducted from your salary
- (f) Is it paid by you in person_____
20. a. What type of service benefits you are eligible.
- (i) Pension (2) provident fund (3) Gratuity (3) Any other.
- b. How much contribution is collected from you,
(1) Monthly Rs. _____ (2) Quartely Rs.____ (3)
Yearly Rs._____ (4) Half yearly
Rs._____
21. Do you have any over time (OT) duties/work Yes_____
- No_____
- How much is paid per day Rs_____
- How many days No () amount Rs._____
22. (a) How many times you have been transferred in your Services
1. Only once (2) Twice, (3) Thrice (4) Four times
(5) More than four times
- b. How much distance from your native place
- (a) Less than 100 Kms (b) More than 100 Kms
(c) More than 200 Kms (d) More than 300 Kms (e) More than 500 Kms

23. a) How often you go to your official head quarter
 (b) Once a year (b) Twice (c) Thrice (d) More often
- b. Do you visit State Capital for your work,
 (i) Once (ii) Twice (iii) Very often
- c. For official _____ Personal Work _____
24. Do you have official powers (Regarding development programme/Scheme) Yes _____ No _____
- i. Inspection _____
- ii. Supervision _____
- iii. Call for explanation _____
- iv. Call for records _____
25. Do you have financial powers regarding development works upto Rs. _____ Yes _____ No _____
1. Sanction
2. Release
3. Issuing Licence
4. Any other
 (Electricity or pump sets etc)
26. Do you have powers to
- a. Issue of certificates Yes _____ No _____
 (if any)
- b. Sanction loan _____
- c. Recovery of _____
 (Loan, dues, fees, land revenue etc)
- d. Reporting Superior officers
27. a. Do you have power to notify development works Yes. No
- b. How the scheme are notified by
- (i) Official Circular (ii) A.I.R. (iii) Announcing by
 (iv) Any other

28. Do you find difficulties in performing duties due to
 (a) Illiteracy of the peoples (b) Ignorance of the people
 (c) Idleness of the people (d) Local politics of the people
29. Do you feel job satisfaction Yes _____ No _____
30. Do you have powers
 (a) Very few (b) Sufficient (c) Not at all
31. How are your relations with others in the Department
 (a) Good (b) Very good (c) So so, (d) Not good
32. Do you have friends in other offices
 (a) Very few (b) many (c) Not at all
- How is your relationship with them.
 (a) Personal (b) Intimate (c) Strictly Official (d) Not satisfactory
33. What are your suggestions regarding development works.
- 1.
 - 2.
 - 3.
 - 4.
34. What are your suggestions regarding inter-developmental co-ordinations regarding development works.
- 1.
 - 2.
 - 3.
 - 4.
35. Do you maintain personal contact with people in the local area by
- a. Attending functions (cultural functions)
 - b. Attending family ceremonies
 - c. Any other
36. How frequently you meet people in the local area
1. Very often (2) Weekly (3) Monthly
 4. Once in a while
37. Have you been assigned election duties
- a. No. of days _____ 2. No. of times _____

During which years_____

To which elections

- a. Parlimentary (b) Assembly (c) G.P. (d) Muncipal
- e. Z.P. f. T.D.R g. Co-operative societies (h) Any other
(Name)_____

38. i. Have been subject any influence while doing duties

- a. Political (b) Official (c) Local (d) Any other

2. Did you ever get any threat

- a. Official
- b. Community
- c. Individual

39. Do you any personal suggestions for expediting/fastively development works so as to reach people satisfactory.

- 1.
- 2.
- 3.
- 4.